



MINNESOTA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGMN-PEH-A)
CEDAR STREET ARMORY – 600 CEDAR STREET
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OPEN
AIR/ARMY NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
ARNG 19-079

OPENING DATE: 2 November 2018

CLOSING DATE: 16 November 2018 **RANK/GRADE:** CPT/O3

POSITION TITLE: Medical Operations Officer

ARMY MOS/AOC/BRANCH: 70H
AIR FORCE AFSC/BRANCH: 41AX

DUTY LOCATION: 55th Civil Support Team (WMD), Saint Paul, MN

SELECTING OFFICIAL: LTC Ryan Cochran, (651) 281-3872

WHO MAY APPLY: **Officers (O3/CPT Only) may apply.** Members with rank higher than identified are eligible to apply, but may be required to take a reduction should they be selected. Personnel who are members or are eligible to become members of the Minnesota Army National Guard. Priority will be given to current full-time Minnesota Army National Guard Soldiers (AGR, Technician, FTNGD/ADOS, T10). Soldiers within the first 18 months of initial hire stabilization period must include an approved exception to policy with the application.

REMARKS: PCS is dependent on availability of funds. Acceptance of an AGR position will result in termination of Selected Reserve bonuses.

DUTIES AND RESPONSIBILITIES: Responds to suspected terrorist incidents involving Weapons of Mass Destruction (Chemical, Biological and Radiological substances). In garrison, serves as the Operations Officer for the Medical Section. Responsible for the overall planning, coordination, management, and documentation of all Medical Section training and its integration into the CST training plan. Coordinate training with local and state agencies. Maintain the Medical Section TACSOP and GSOP. Provide oversight of MEDLOG and manage the maintenance of section equipment. Liaison with community healthcare emergency preparedness safety, and WMD personnel. Responsible for the coordination of all surveillance medical care for members of the unit and ensure medical readiness is constantly up-to-date. Support and ensure analytical mission is available to include possibly serving as alternate analytical laboratory operator. While deployed, acts as a resource for the Incident Commander on the medical administrative aspects of a response to a hazardous event. Identifies the requirements for victim transportation including the number and types of vehicles needed. Provides advice on the disbursement of casualties depending on the location of the needed bed capacity and the capabilities of the healthcare facility. Acts as a resource on the procedures required to control access and prevent contamination when requested. Provides advice on expansion of current health care facilities to accommodate the number of victims. Advises the Incident Commander on releasing medical information to the public. Obtains medical intelligence information and shares with appropriate agencies. Coordinate with civilian and federal healthcare facilities to identify their needs for follow-on-support. When needed, facilitates follow-on medical support for the Incident Commander.

All personnel transferring into an AMEDD branch must be initially appointed regardless of their previous status. Basic branch officers applying for re-appointment as an AMEDD officer will be required to submit an initial appointment packet for boarding action by USAREC. In determining constructive credit for re-appointment, they will receive ½ credit for their commissioned service time as a basic branch officer and potentially may lose rank and/or time in grade. An extension may be granted as an exception to policy IAW NGR 600-5 and ANGI 36-101 when WMD-CST training and MOS qualification courses cannot both be accomplished in the initial 12 months through no fault of the service member. Uphold the highest standards of conduct and personal appearance. Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness. The HCP applicant must have a minimum of three years experience in an acute care setting prior to applying. If the Soldier holds an alternate MOS/AFSC identified in the WMD-CST TDA, the State will submit an exception to policy request to the appropriate NGB staff section for approval before hiring action is completed.

All members are required to respond to no-notice, 60 minute recall to the 133rd Air National Guard Base safely, anytime of the day/night or year unless otherwise excused by the Commander, therefore the selected individual will be required to reside within a 60 minute radius from the 133rd Air National Guard Base which is the unit duty location. The selected individual will be required to meet this residency requirement within six months of being hired. This position requires an above average amount of TDY due to the high Op-Tempo of the 55th Civil Support Team (WMD). PCS is dependent on availability of funds. Because of the physical demands of this position, all members must be in excellent physical condition and must successfully pass a Standardized Occupational Health – AR 40-501, Chapter 3 Exam or AFI 48-123, Chapter 17, Occupational Health Examination prior to entry onto the team – and then successfully complete and pass a OSHA Occupational Health Physical ANNUALLY for each year of service on the CST. Also required to receive various immunizations such as, but not limited to, Anthrax and Smallpox. Must complete Department of Defense/IFSA Hazardous Material technician certification and maintain annual proficiency as a HAZMAT Technician while serving on the CST. Applicants must possess or be able to attain a Secret clearance. Must be eligible to complete a minimum of three (3) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service. Due to the extensive specialized training requirements and in accordance with Title 32 AGR full-time duty, personnel shall serve a minimum three (3) year tour on the Civil Support Team, with the three (3) year clock beginning upon successful completion of the Civil Support Skills Course (CSSC) at Fort Leonard Wood, MO (NGR500-3/ANGI 10-2053, Para 13-9 and NGB Policy). Must successfully complete the 8-week Civil Support Skills Course and all Basic-level Individual Training Requirements IAW NGR 500-3/ANGI 10-2053 within 12 months of hiring. Must obtain and maintain all individual training and certification requirements as prescribed in the CST Garrison Standard Operating Guidelines.

LENGTH OF TOUR: 3 YEARS – Subject to program continuance; members successfully completing initial tour will be afforded priority for tour extension, after completing initial tour.

SPECIAL ELIGIBILITY REQUIREMENTS FOR WMD-CST DUTY:

1. All WMD-CST members must be able to wear and work in all levels of Personal Protective Equipment (PPE), including Level-A fully-encapsulated protective suits with self-contained breathing apparatus (SCBA) in order to meet the standards of 29 CFR 1910.120. All WMD-CST members may be required to use any level of PPE to perform duties that will vary from light to heavy (carry a minimum of 80 pounds and be able to crawl, kneel, jump, climb, run) and may include: CBRN Reconnaissance and Sampling, Security, Confined Space Operations, Waterborne Operations or Search & Rescue (High Angle, Swift Water, Urban, Wilderness) all of which may occur under temperature extremes or humid conditions and could exceed 4 hours per day. All applicants must successfully complete the WMD-CST Selection Process (includes Interview, Written Test, Level A Hazmat experience, and Physical assessment) to be considered for WMD-CST duty.
 - a. Applicants must attend the WMD-CST selection process in a duty status.
 - b. Applicants must provide a Physical Health Assessment (PHA), Federal Occupational Health Form 5 (FOH 5), Physical Exam (SF88/93) and be reviewed by the unit Physician's Assistant prior to participating in the physical screening process. Must possess full color vision.
2. WMD-CSTs are available 24 hours a day, 7 days a week for rapid deployment response operations and all team members are on call 24/7/365 unless otherwise assigned to temporary duty (TDY).
3. All WMD-CST members must maintain personal readiness standards for immediate deployment and must reside within a sixty (60) minute radius of home station in order to meet prescribed deployment timelines.
4. WMD-CST duty requires extensive travel away from home station.
5. All WMD-CST members will be required to train and respond in live Chemical, Biological, Radiological and Nuclear (CBRN) environments.
6. The minimum security clearance required for assignment to a WMD-CST is SECRET. Selected duty positions, as noted on the WMD-CST TDA require a TOP SECRET clearance with a Single Scope Background Investigation (SSBI).
7. All WMD-CST members must be of good character, well-motivated, and an appropriate representative of the National Guard.
8. All WMD-CST members must undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty.
9. All WMD-CST members must uphold the highest standards of conduct and personal appearance.

10. WMD-CST team members must ensure that any outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.

11. All WMD-CST members must agree to minimum three-year tour on the WMD-CST after completion of the Civil Support Skills Course (CSSC).

12. Applicants with a history of physical profile capacity of P-3 or higher IAW AR 40-501 will be screened out prior to consideration for WMD-CST assignments.

13. Applicants must complete a physical examination before completion of the hiring process. Following initial medical screening the applicant must have an AR 40-501 Chapter 3 Accession Standards physical examination incorporating forms, laboratory tests, and screening tests identified in Appendix I for ARNG personnel, or IAW AFI 48-123 for ANG personnel. This physical examination must also satisfy the requirements in Code of Federal Regulations (CFR) 1910.120(f).

14. WMD-CST candidates will be screened IAW DA PAM 40-8 and given Pulmonary Function Tests (PFT) prior to accession.

15. Candidates who do not meet the minimum physical requirements or have medical/psychological conditions that would preclude service on the WMD-CST may not be considered for placement on the WMD-CST. The WMD-CST Commander will review the results with the HCP and will determine eligibility for placement.

16. All members of the WMD-CST will be administered the standard regimen of individual medical readiness (IMR) immunizations and the immunizations recommended by the Military Vaccine Agency (MILVAX) IAW AR 40-562/AFJI 48-110, to specifically include anthrax and smallpox vaccines IAW DoD guidance.

17. WMD-CST members must complete MOSQ/AFSCQ within 12 months of assignment.

18. In order to meet minimum training standards WMD-CST members must complete the first-year NGB J39 CST Individual Training Requirements Matrix (ITRM) basic-level training within 12 months of assignment (including CSSC), and second-year ITRM training within 24 months of assignment.

19. WMD-CST members must complete and maintain Hazardous Materials (HAZMAT) Technician certification IAW 29 CFR 1910.120 para q6, q8, and National Fire Protection Association (NFPA) Standard 472.

AGR PROGRAM BENEFITS: Salary is determined by military grade and time in service. Member is authorized Subsistence allowance, Basic Allowance for Housing (BAH), thirty (30) days annual leave; medical and dental care. TRICARE Prime Remote or TRICARE Standard coverage for dependents. Military Exchange and Commissary privileges.

AGR PROGRAM MINIMUM QUALIFICATION REQUIREMENTS

1. Must be a member or eligible to become a member of the Minnesota Army National Guard. Selected individual must extend/enlist for a period equal to the AGR tour.
2. Must meet medical standards prescribed by AR 40-501, Chapter 3 and physical standards prescribed by AR 600-9. Soldier must have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501, chapter 3 conducted within 12 months prior to initial entry into the AGR Program. Soldier must have a Human Immunodeficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110. This examination is to be accomplished at an active military medical treatment facility, an ARNG medical unit, US Army Reserve medical units; or a civilian medical facility.
3. The individual must be eligible to complete a minimum of five (5) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service.
4. Individual must not be eligible for, nor receiving a federal military retired or retainer pay, nor federal service annuities.
5. Individual must possess or be able to obtain appropriate security clearance.
6. Must not be a candidate for elective office, holding a civil office (full or part-time), or engage in partisan political activities as defined by DoD Directive 5500.7, Joint Ethics Regulation.
7. Applicant selected will be subject to State Military Justice procedures/statutes and State Civil Laws/statutes, as appropriate, when serving under provisions of Title 32 U.S.C.
8. Applicant must meet other eligibility requirements for AGR service under the provisions of AR 135-18 and NGR 600-5

HOW TO APPLY: Applicants must forward the forms listed below to arrive in the Human Resource Office no later than the Closing Date indicated above. E-mail applications to ng.mn.mnarng.mbx.assets-hro@mail.mil subject line must read “19-079 Last Name”. Please scan packet in as a **SINGLE** .pdf file. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example – 19-079 Smith, 1 of 2). For questions, please email ng.mn.mnarng.mbx.assets-hro@mail.mil .

REQUIRED DOCUMENTS:

Complete page 4 of this announcement
NGB Form 34-1 (must be signed and dated)
DA 705 (APFT Card)
Validated ERB/ORB
DD 2807/DD2808, or PHA (Physical Exam Forms)
Retirement Points Accounting Management (RPAM)
Three most recent OER
DD 214s
Letter/s of Recommendation (optional)

HRO will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure the application is complete and all required documents are correct and included. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification.

Application forms may be obtained at most Minnesota Army or Air National Guard Facilities or from our website at <http://www.minnesotanationalguard.org/careers>.

Upon selection, individuals will undergo a background check to validate suitability for employment with the federal government as permitted by law, regulation, Presidential order or other authority. Suitability is dependent upon the particular requirements for security clearance, sensitivity level, and DOD IT network access. Items checked include, but are not limited to all criminal history record information, employment history, education and fiscal accountability/responsibility.

The Minnesota Department of Military Affairs is an Equal Opportunity Employer. All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472 or 651-282-4078.

MEMORANDUM FOR NGMN-PEH

DATE: _____

SUBJECT: Application for Merit AGR Vacancy Announcement, ARNG 19-079, Medical Operations Officer

- 1. I request consideration for the above vacancy.
- 2. Copies of my NGB 34-1, DA 705, validated ERB/ORB, PHA Exam, RPAM, last three OERs, and DD 214s are attached.
- 3. My full-time Active Guard Reserve employment history, starting with the present, is as follows:

<u>Organization</u>	<u>Duty Position/MOS</u>	<u>Dates of Employment</u>	<u>Supervisor</u>	<u>Phone Number</u>

- 4. My current Leader Development Requirement is _____. I ☐ have ☐ have not completed this requirement.
- 5. I am AOC/MOS qualified in the following specialties:

- 6. Highest civilian education completed: _____.
- 7. Most recent APFT: Date _____ ☐ Pass ☐ Fail
- 8. Most recent weight-in: Date _____ ☐ Pass ☐ Fail
- 9. Most recent physical: Date _____
- 10. Where I can be contacted at: Home Phone _____ Work _____.
- 11. Home Address: _____.
- 12. Additional comments (you may include personal references):

Signature: _____

Name, Rank: _____

Position Title: _____

FORWARD APPLICATION TO: nq.mn.mnarnng.mbx.assets-hro@mail.mil